## MARTINBOROUGH SCHOOL BOARD OF TRUSTEES MEETING

## Minutes December 2 2021 1900hrs

Welcome	
Meetings protocol:	
Present: Kirsty Shepherd, Craig Nelson, Megan Pentecost, John Kirkup, Mark Guscott, Grant Plumbley, Rachel Griffiths	
Apologies: nil	
Declaration(s) of interest: nil	
Achievement Report -tabled	Ron
DP, Ron presented the 2021 End of Year Assessment report.	
The significant difference between this year and previous years are the	
implementation of new the reading & literacy programme in year 1 and	
the new measuring tools all schools are now obliged to use when	
reporting to the Ministry of Education. The tools are much more specific	
and are time appropriate. This significance plays out in the apparent but	
misleading fall in the students' achievement for 2021 compared with	
previous years.	
The benefits of the tools are much improved identification of learning	
deficits combined with the ability to implement time appropriate	
interventions.	
Alongside continuous assessments there are now 3, 6 and 9 months	
assessments	
MoEd requires reporting on the achievements of all Maori pupils.	
The audit has initiated robust discussion among staff.	Megan
Under SL ( the structured literacy programme) children are now developing	
more advanced skills at an earlier age. Eg rhyming, breaking words down	
and putting them together again	
Writing skills are also more advanced. They learn:	
<ul> <li>spelling patterns before writing stories</li> </ul>	
<ul> <li>to write proper sentences with punctuation.</li> </ul>	
The school is highly impressed with SL and the measuring tools both of	
which are evidence based	
Maths Megan undertook an Australian postgraduate course via zoom	
during the holidays.	
<ul> <li>Consistency of language important</li> </ul>	
<ul> <li>Teaching needs to be explicit</li> </ul>	
<ul> <li>Early Teaching of counting and adding</li> </ul>	

• Teaching maths is following a similar scrutiny and revision to that	
of reading over the past few years	
Principals Report tabled	Craig Nielson
<ul> <li>Resignations of 2 valued teachers has been received late in the</li> </ul>	
term. Replacements will be sought in 2022	
• ERO due in Term 1 but with different focus. The focus is now	
working alongside schools to identify areas for improvement and	
to support school development; ie a more supportive and	
collaborative process	
Last day of school Dec 15	
<ul> <li>School opens Feb 2<sup>nd</sup> 2022</li> </ul>	
Craig moved his report be accepted. Seconded by Mark	
Sabbatical Report	Craig
The focus of study was building and maintaining high performance teams	
<ul> <li>What does a supportive environment look like</li> </ul>	
What is our whakapapa	
Craig spent time with a former colleague and more recently an advisor to	
elite international sports teams and published author on leadership and	
team building.	
Some outcomes:	
<ul> <li>Communicating the vision must be clear and specific</li> </ul>	
<ul> <li>Team &amp; individuals need to understand and own the vision</li> </ul>	
<ul> <li>Importance of individual stories &amp; self knowledge</li> </ul>	
<ul> <li>Importance of understanding roles and personal styles</li> </ul>	
Craig is planning team building exercises in the 1 <sup>st</sup> term 2022	
Strategic Discussion	Kirsty Shepherd
BYODevice: discussed in depth	
The school is mindful of the harder economic climate for families	
but sadly the same economics also affect the school.	
<ul> <li>To date there is no feedback from the letter to parents/ care givers</li> </ul>	
<ul> <li>Dean di Bona has offered to source funds for 30 devices from Lions</li> </ul>	
and other individuals.	
<ul> <li>Will report in February on financial effect of these changes we are</li> </ul>	
asking parents to make to the bottom line.	
School Documents	
• Nil	

Monitoring		John
<u>Financi</u>	al <u>report t</u> abled	
0	Projected end of year deficit of \$50.000 - \$8,000 better than 2020	
0	Town rates have been increased by 30%	
0	Water rates are based on the number of toilets (27) and not on	
	any other possible use	
0	The mayor was invited to the school to discuss both rates	
0	One teacher aide (TA) is not returning in 2022 & will not be	
	replaced	
0	All TAs will be working reduced hours in 2022	
0	Deadline for SIP funding extended	
0	Approximately 40 x 4year olds due to start in 2022	
0	BOT elections included in draft budget	
0	Draft budget approved unanimously	
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John m	oved his report be accepted Seconded by Craig	
Dranaw		Mark
Proper	—	
0	New Property person in the MoEd	
0	Meeting with alarm specialist due on Wednesday	
0	Work on alarm, drainage, boiler and roof scheduled to take place	
	in the holidays	Grant
0	New valuation for the school house is \$830k	
		Kirsty
<u>Health</u>	& <u>Safety:</u>	
0	School buildings and property to be securely locked during the	
	holidays	Rachel
Person	nel	
0	Refer Principals Report on 2 staff resignations	
0	Nil else	
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<b>C</b> .		
<u>Comm</u>		
0	<u>RTV:</u> postponed until later in 2022	
0	Committee coming to grips with the logistics of Covid measures	
	and running the event	
Meetin	g Admin	
	s of previous meeting accepted as true and correct.	
ivioved	by John. Seconded by Craig	
Matter	s arising: discussed above	
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Correspondence	
Nil	
Meeting closed at 2130	
Confirm date of next meeting: Feb 24 2022	